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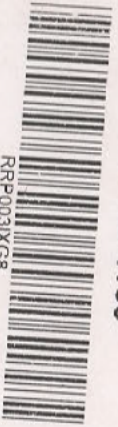
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DEPARTMENT OF THE AIR FORCE  
HEADQUARTERS UNITED STATES AIR FORCE  
DIRECTORATE OF INTELLIGENCE  
WASHINGTON 25, D. C.

15 February 1949

AIR INTELLIGENCE REQUIREMENTS  
MEMORANDUM NUMBER 4

UNCONVENTIONAL AIRCRAFT

PART I - GENERAL

1. PURPOSE

The purpose of this memorandum is twofold:

- a. To enunciate continuing Air Force requirements for information pertaining to sightings of unconventional aircraft and unidentified flying objects, including the so-called "Flying Discs."
- b. To establish procedures for reporting such information.

2. RESCISSION

Department of the Army Collection Memorandum Number 7, dated 21 January 1948, and letter, CSGID 425.1, dated 25 March 1948, both subject as above, which have been transferred to Air Force agencies for action, are herewith superseded.

3. REPORTING

a. General

- (1) As complete an answer to the requirements enunciated in Part II, as may be procurable, should be dispatched by means of electrical transmission immediately after sightings.
- (2) Supplementary reports should be forwarded as available by the most expeditious means consistent with the importance of the information reported.

b. Major Air Commands (Overseas) and Air Attaches

- (1) Initial and supplementary cabled reports will be transmitted to the Director of Intelligence, Headquarters United States Air Force. Cables will contain the phrase, "Pass to COMGENAMC WRIGHT-PATTERSON AFB, DAYTON, OHIO, ATTN: MCIAXO-3."

*additional  
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62-83894-164  
ENCLOSURE

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(3) Commanding General, Air Materiel Command is authorized direct contact with major Air Commands (overseas) and organizations under their control in connection with the development of information on this subject.

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(1) Reports will be forwarded direct to the Commanding General, Air Materiel Command, Wright-Patterson Air Force Base, Dayton, Ohio, Attn: MCIAXO-3 by installations receiving information pertaining to the requirements enunciated in Part II.

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PART II - REQUIREMENTS

General

1. Date of sighting.
2. Time of sighting (zonal by 24 hr. clock).
3. Where sighted (observer's position):

a. Ground

- (1) City, town.
- (2) Distance and direction from city or town, road, intersection, etc.
- (3) From building (story), yard, etc.
- (4) Map coordinates (if feasible) showing latitude and longitude.

b. Air

- (1) Type aircraft, speed, altitude, direction of flight.
- (2) Distance and direction from city, town or known landmark.
- (3) Clock position of object from observer's aircraft.
- (4) Latitude and longitude.

c. Sea

- (1) Latitude and longitude.
- (2) Proximity to land. (Name city, country, etc.)

## 4. Number of objects.

Formation type (if any), sketch if possible.

5. Observable celestial phenomena or planets that may account for the sighting. (Local facilities or organizations which follow such celestial phenomena should be consulted for such information.)

## 6. Distance of object from observer.

- a. Laterally or horizontally.
- b. Angle of elevation from horizon.
- c. Altitude.

## 7. Time in sight.

## 8. Appearance of object.

- a. Color.
- b. Shape. (Sketch if possible)
- c. Apparent construction. (Of what material or substance)
- d. Size.

(1) Estimated size.

(2) Size as it appeared from observer's view. (Compared to known object)

## 9. Direction of flight.

## 10. Tactics or maneuvers.

Vertical ascent or descent, horizontal, oscillating, fluttering, evasive, aggressive, erratic, etc.

## 11. Evidence of exhaust.

- a. Color of smoke.
- b. Length and width.

- c. Odor (if any).
  - d. Rate of evaporation.
  - e. Does trail vary with sound? (spurts)
12. Effect on clouds.
- a. Opened path thru clouds.
  - b. Forced cloud or mists.
  - c. Reflected on cloud.
  - d. Showed thru cloud.
13. Lights.
- a. Reflected or attached.
  - b. Luminous
  - c. Blinked on and off in relation to speed.
14. Support
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  - b. Aerodynamic list of fuselage.
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- a. Fins
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  - a. Slots.
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19. Sound.
  - a. Continuous whine or buzz.
  - b. Roar, whistle, whoosh.
  - c. Intermittent.
20. Manner of disappearance.
  - a. Explode.
    - (1) Possibility of fragments.
    - (2) Other physical evidence.
  - b. Faded from view.
  - c. Disappeared behind obstacle.

Relative to the Observer

1. Name of observer.
2. Address.
3. Occupation.
4. Place of business.
  - a. Employer or employee.
5. Pertinent hobbies.
  - a. Is observer amateur astronomer, pilot, engineer, etc.
  - b. Length of time engaged in hobby (experience).
6. Ability to determine:
  - a. Color.
  - b. Speed of moving objects.
  - c. Size at distance.
7. Reliability of observer.
  - a. Sources.

- (1) Neighbors.
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8. Notes relative to observer on:
- a. Sightings in general.
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  - c. Degree of fatigue and duration of flight at time of sighting in cases where observer is airborne.
9. Witnesses.
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10. Comments of interrogator regarding the intelligence and character of person interrogated.

Relative to Radar Sightings

1. Re radars operating on ground.
  - a. Observations of range, speed, altitude and size of target.
  - b. Did target execute any turns? If so, what angle (180°), etc. and what radius of turn. If radius of turn is not observable, how long did the target stay in the turn and what was its speed?
  - c. Note particularly any separation of distant target into several targets upon approach. Track all if possible.
2. If airborne when object sighted.
  - a. Were there any radar inductions or extra noise on radio circuits?
  - b. Give estimates of size, speed, maneuvers, etc.

GENERAL

1. Teletype sequences of local weather conditions.
2. Winds aloft report.

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3. Local flight schedules of commercial, private and military aircraft flying in vicinity at the time. (Check Canadian activity if close to that border.)
4. Possible releases of testing devices in vicinity sent aloft by Ordnance, Navy, Air Force, Army, Weather Units, Research Organizations or any other.
5. If object contacted earth, obtain soil samples within and without depression or spot where object landed (and then presumably departed) for purpose of making comparison of soils.
6. If object came sufficiently near other aircraft or known objects check surfaces with Geiger counters for possible radioactivity. Make comparisons with other unaffected aircraft objects, etc.
7. Obtain photographs (or original negatives) where available; if not, secure sketches of:
  - a. Object.
  - b. Surrounding terrain where observed.
  - c. Place where it contacted earth (if this happened).
  - d. Maneuvers.
  - e. Formation if objects were more than two.
8. Secure signed statement.
9. Obtain fragments or physical evidence where possible.
10. Was any radio antenna to be observed, i.e., (any projections or extensions that might presumably be construed as such).

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Deputy Chief of Staff, Operations

DISTRIBUTION:

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Department of State  
Director of Intelligence, GSUSA  
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- (2) Distance and direction from city or town, road, intersection, etc.
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- b. Air
- (1) Type aircraft, speed, altitude, direction of flight.
  - (2) Distance and direction from city, town or known landmark.
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- c. Sea
- (1) Latitude and longitude.
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7. Obtain photographs (or original negatives) where available; if not, secure sketches of:
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DEPARTMENT OF THE AIR FORCE  
HEADQUARTERS UNITED STATES AIR FORCE  
DIRECTORATE OF INTELLIGENCE  
WASHINGTON 25, D. C.

15 February 1949

AIR INTELLIGENCE REQUIREMENTS  
MEMORANDUM NUMBER 4

UNCONVENTIONAL AIRCRAFT

PART I - GENERAL

1. PURPOSE

The purpose of this memorandum is twofold:

- a. To enunciate continuing Air Force requirements for information pertaining to sightings of unconventional aircraft and unidentified flying objects, including the so-called "Flying Discs."
- b. To establish procedures for reporting such information.

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3. REPORTING

a. General

- (1) As complete an answer to the requirements enunciated in Part II, as may be procurable, should be dispatched by means of electrical transmission immediately after sightings.
- (2) Supplementary reports should be forwarded as available by the most expeditious means consistent with the importance of the information reported.

b. Major Air Commands (Overseas) and Air Attaches

- (1) Initial and supplementary cabled reports will be transmitted to the Director of Intelligence, Headquarters United States Air Force. Cables will contain the phrase, "Pass to COMGENAMC WRIGHT-PATTERSON AFB, DAYTON, OHIO, ATTN: MCIAXO-3."

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## PART II - REQUIREMENTS

### General

1. Date of sighting.
2. Time of sighting (zonal by 24 hr. clock).
3. Where sighted (observer's position):
  - a. Ground
    - (1) City, town.
    - (2) Distance and direction from city or town, road, intersection, etc.
    - (3) From building (story), yard, etc.
    - (4) Map coordinates (if feasible) showing latitude and longitude.

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- b. Air
    - (1) Type aircraft, speed, altitude, direction of flight.
    - (2) Distance and direction from city, town or known landmark.
    - (3) Clock position of object from observer's aircraft.
    - (4) Latitude and longitude.
  - c. Sea
    - (1) Latitude and longitude.
    - (2) Proximity to land. (Name city, country, etc.)
4. Number of objects.  
Formation type (if any), sketch if possible.
5. Observable celestial phenomena or planets that may account for the sighting. (Local facilities or organizations which follow such celestial phenomena should be consulted for such information.)
6. Distance of object from observer.
  - a. Laterally or horizontally.
  - b. Angle of elevation from horizon.
  - c. Altitude.
7. Time in sight.
8. Appearance of object.
  - a. Color.
  - b. Shape. (Sketch if possible)
  - c. Apparent construction. (Of what material or substance)
  - d. Size.
    - (1) Estimated size.
    - (2) Size as it appeared from observer's view. (Compared to known object)
9. Direction of flight.
10. Tactics or maneuvers.  
Vertical ascent or descent, horizontal, oscillating, fluttering, evasive, aggressive, erratic, etc.
11. Evidence of exhaust.
  - a. Color of smoke.
  - b. Length and width.

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- c. Odor (if any).
  - d. Rate of evaporation.
  - e. Does trail vary with sound? (spurts)
12. Effect on clouds.
- a. Opened path thru clouds.
  - b. Forced cloud or mists.
  - c. Reflected on cloud.
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13. Lights.
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17. Air ducts.
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20. Manner of disappearance.
  - a. Explode.
    - (1) Possibility of fragments.
    - (2) Other physical evidence.
  - b. Faded from view.
  - c. Disappeared behind obstacle.

Relative to the Observer

1. Name of observer.
2. Address.
3. Occupation.
4. Place of business.
  - a. Employer or employee.
5. Pertinent hobbies.
  - a. Is observer amateur astronomer, pilot, engineer, etc.
  - b. Length of time engaged in hobby (experience).
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8. Notes relative to observer on:
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1. Re radars operating on ground.
  - a. Observations of range, speed, altitude and size of target.
  - b. Did target execute any turns? If so, what angle (180°), etc. and what radius of turn. If radius of turn is not observable, how long did the target stay in the turn and what was its speed?
  - c. Note particularly any separation of distant target into several targets upon approach. Track all if possible.
2. If airborne when object sighted.
  - a. Were there any radar inductions or extra noise on radio circuits?
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1. Teletype sequences of local weather conditions.
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  - e. Formation if objects were more than two.
8. Secure signed statement.
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DEPARTMENT OF THE AIR FORCE  
HEADQUARTERS UNITED STATES AIR FORCE  
DIRECTORATE OF INTELLIGENCE  
WASHINGTON 25, D. C.

15 February 1949

AIR INTELLIGENCE REQUIREMENTS  
MEMORANDUM NUMBER 4

UNCONVENTIONAL AIRCRAFT

PART I - GENERAL

1. PURPOSE

The purpose of this memorandum is twofold:

- a. To enunciate continuing Air Force requirements for information pertaining to sightings of unconventional aircraft and unidentified flying objects, including the so-called "Flying Discs."
- b. To establish procedures for reporting such information.

2. RESCISSION

Department of the Army Collection Memorandum Number 7, dated 21 January 1948, and letter, CSGID 425.1, dated 25 March 1948, both subject as above, which have been transferred to Air Force agencies for action, are herewith superseded.

3. REPORTING

a. General

- (1) As complete an answer to the requirements enunciated in Part II, as may be procurable, should be dispatched by means of electrical transmission immediately after sightings.
- (2) Supplementary reports should be forwarded as available by the most expeditious means consistent with the importance of the information reported.

b. Major Air Commands (Overseas) and Air Attaches

- (1) Initial and supplementary cabled reports will be transmitted to the Director of Intelligence, Headquarters United States Air Force. Cables will contain the phrase, "Pass to COMGENAMC WRIGHT-PATTERSON AFB, DAYTON, OHIO, ATTN: MCIAXO-3."

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PART II - REQUIREMENTS

General

1. Date of sighting.
2. Time of sighting (zonal by 24 hr. clock).
3. Where sighted (observer's position):

a. Ground

- (1) City, town.
- (2) Distance and direction from city or town, road, intersection, etc.
- (3) From building (story), yard, etc.
- (4) Map coordinates (if feasible) showing latitude and longitude.

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- b. Air
  - (1) Type aircraft, speed, altitude, direction of flight.
  - (2) Distance and direction from city, town or known landmark.
  - (3) Clock position of object from observer's aircraft.
  - (4) Latitude and longitude.
- c. Sea
  - (1) Latitude and longitude.
  - (2) Proximity to land. (Name city, country, etc.)
- 4. Number of objects.  
Formation type (if any), sketch if possible.
- 5. Observable celestial phenomena or planets that may account for the sighting. (Local facilities or organizations which follow such celestial phenomena should be consulted for such information.)
- 6. Distance of object from observer.
  - a. Laterally or horizontally.
  - b. Angle of elevation from horizon.
  - c. Altitude.
- 7. Time in sight.
- 8. Appearance of object.
  - a. Color.
  - b. Shape. (Sketch if possible)
  - c. Apparent construction. (Of what material or substance)
  - d. Size.
    - (1) Estimated size.
    - (2) Size as it appeared from observer's view. (Compared to known object)
- 9. Direction of flight.
- 10. Tactics or maneuvers.  
Vertical ascent or descent, horizontal, oscillating, fluttering, evasive, aggressive, erratic, etc.
- 11. Evidence of exhaust.
  - a. Color of smoke.
  - b. Length and width.

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- c. Odor (if any).
  - d. Rate of evaporation.
  - e. Does trail vary with sound? (spurts)
12. Effect on clouds.
- a. Opened path thru clouds.
  - b. Forced cloud or mists.
  - c. Reflected on cloud.
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17. Air ducts.
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    - (1) Possibility of fragments.
    - (2) Other physical evidence.
  - b. Faded from view.
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Relative to the Observer

1. Name of observer.
2. Address.
3. Occupation.
4. Place of business.
  - a. Employer or employee.
5. Pertinent hobbies.
  - a. Is observer amateur astronomer, pilot, engineer, etc.
  - b. Length of time engaged in hobby (experience).
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7. Reliability of observer.
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8. Notes relative to observer on:
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  - c. Note particularly any separation of distant target into several targets upon approach. Track all if possible.
2. If airborne when object sighted.
  - a. Were there any radar inductions or extra noise on radio circuits?
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7. Obtain photographs (or original negatives) where available; if not, secure sketches of:
  - a. Object.
  - b. Surrounding terrain where observed.
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  - e. Formation if objects were more than two.
8. Secure signed statement.
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DEPARTMENT OF THE AIR FORCE  
HEADQUARTERS UNITED STATES AIR FORCE  
DIRECTORATE OF INTELLIGENCE  
WASHINGTON 25, D. C.

15 February 1949

AIR INTELLIGENCE REQUIREMENTS  
MEMORANDUM NUMBER 4

UNCONVENTIONAL AIRCRAFT

PART I - GENERAL

1. PURPOSE

The purpose of this memorandum is twofold:

- a. To enunciate continuing Air Force requirements for information pertaining to sightings of unconventional aircraft and unidentified flying objects, including the so-called "Flying Discs."
- b. To establish procedures for reporting such information.

2. RESCISSION

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3. REPORTING

a. General

- (1) As complete an answer to the requirements enunciated in Part II, as may be procurable, should be dispatched by means of electrical transmission immediately after sightings.
- (2) Supplementary reports should be forwarded as available by the most expeditious means consistent with the importance of the information reported.

b. Major Air Commands (Overseas) and Air Attaches

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General

1. Date of sighting.
2. Time of sighting (zonal by 24 hr. clock).
3. Where sighted (observer's position):

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- (1) City, town.
- (2) Distance and direction from city or town, road, intersection, etc.
- (3) From building (story), yard, etc.
- (4) Map coordinates (if feasible) showing latitude and longitude.

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- b. Air
- (1) Type aircraft, speed, altitude, direction of flight.
  - (2) Distance and direction from city, town or known landmark.
  - (3) Clock position of object from observer's aircraft.
  - (4) Latitude and longitude.
- c. Sea
- (1) Latitude and longitude.
  - (2) Proximity to land. (Name city, country, etc.)
4. Number of objects.  
Formation type (if any), sketch if possible.
5. Observable celestial phenomena or planets that may account for the sighting. (Local facilities or organizations which follow such celestial phenomena should be consulted for such information.)
6. Distance of object from observer.
- a. Laterally or horizontally.
  - b. Angle of elevation from horizon.
  - c. Altitude.
7. Time in sight.
8. Appearance of object.
- a. Color.
  - b. Shape. (Sketch if possible)
  - c. Apparent construction. (Of what material or substance)
  - d. Size.
    - (1) Estimated size.
    - (2) Size as it appeared from observer's view. (Compared to known object)
9. Direction of flight.
10. Tactics or maneuvers.  
Vertical ascent or descent, horizontal, oscillating, fluttering, evasive, aggressive, erratic, etc.
11. Evidence of exhaust.
- a. Color of smoke.
  - b. Length and width.

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- c. Odor (if any).
  - d. Rate of evaporation.
  - e. Does trail vary with sound? (spurts)
12. Effect on clouds.
- a. Opened path thru clouds.
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Relative to the Observer

1. Name of observer.
2. Address.
3. Occupation.
4. Place of business.
  - a. Employer or employee.
5. Pertinent hobbies.
  - a. Is observer amateur astronomer, pilot, engineer, etc.
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8. Notes relative to observer on:
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DEPARTMENT OF THE AIR FORCE  
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6. If object came sufficiently near other aircraft or known objects check surfaces with Geiger counters for possible radioactivity. Make comparisons with other unaffected aircraft objects, etc.
7. Obtain photographs (or original negatives) where available; if not, secure sketches of:
  - a. Object.
  - b. Surrounding terrain where observed.
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  - d. Maneuvers.
  - e. Formation if objects were more than two.
8. Secure signed statement.
9. Obtain fragments or physical evidence where possible.
10. Was any radio antenna to be observed, i.e., (any projections or extensions that might presumably be construed as such).

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DEPARTMENT OF THE AIR FORCE  
HEADQUARTERS UNITED STATES AIR FORCE  
DIRECTORATE OF INTELLIGENCE  
WASHINGTON 25, D. C.

15 February 1949

AIR INTELLIGENCE REQUIREMENTS  
MEMORANDUM NUMBER 4

UNCONVENTIONAL AIRCRAFT

PART I - GENERAL

1. PURPOSE

The purpose of this memorandum is twofold:

- a. To enunciate continuing Air Force requirements for information pertaining to sightings of unconventional aircraft and unidentified flying objects, including the so-called "Flying Discs."
- b. To establish procedures for reporting such information.

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3. REPORTING

a. General

- (1) As complete an answer to the requirements enunciated in Part II, as may be procurable, should be dispatched by means of electrical transmission immediately after sightings.
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- (1) Initial and supplementary cabled reports will be transmitted to the Director of Intelligence, Headquarters United States Air Force. Cables will contain the phrase, "Pass to COMGENAMC WRIGHT-PATTERSON AFB, DAYTON, OHIO, ATTN: MCIAXO-3."

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General

1. Date of sighting.
2. Time of sighting (zonal by 24 hr. clock).
3. Where sighted (observer's position):

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- (1) City, town.
- (2) Distance and direction from city or town, road, intersection, etc.
- (3) From building (story), yard, etc.
- (4) Map coordinates (if feasible) showing latitude and longitude.

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b. Air

- (1) Type aircraft, speed, altitude, direction of flight.
- (2) Distance and direction from city, town or known landmark.
- (3) Clock position of object from observer's aircraft.
- (4) Latitude and longitude.

c. Sea

- (1) Latitude and longitude.
- (2) Proximity to land. (Name city, country, etc.)

4. Number of objects.

Formation type (if any), sketch if possible.

5. Observable celestial phenomena or planets that may account for the sighting. (Local facilities or organizations which follow such celestial phenomena should be consulted for such information.)

6. Distance of object from observer.

- a. Laterally or horizontally.
- b. Angle of elevation from horizon.
- c. Altitude.

7. Time in sight.

8. Appearance of object.

- a. Color.
- b. Shape. (Sketch if possible)
- c. Apparent construction. (Of what material or substance)
- d. Size.

(1) Estimated size.

(2) Size as it appeared from observer's view. (Compared to known object)

9. Direction of flight.

10. Tactics or maneuvers.

Vertical ascent or descent, horizontal, oscillating, fluttering, evasive, aggressive, erratic, etc.

11. Evidence of exhaust.

- a. Color of smoke.
- b. Length and width.

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- c. Odor (if any).
  - d. Rate of evaporation.
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12. Effect on clouds.
- a. Opened path thru clouds.
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Relative to the Observer

1. Name of observer.
2. Address.
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  - a. Employer or employee.
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- b. Air
- (1) Type aircraft, speed, altitude, direction of flight.
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- a. Addressees.
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10. Comments of interrogator regarding the intelligence and character of person interrogated.

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  - c. Note particularly any separation of distant target into several targets upon approach. Track all if possible.
2. If airborne when object sighted.
  - a. Were there any radar inductions or extra noise on radio circuits?
  - b. Give estimates of size, speed, maneuvers, etc.

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1. Teletype sequences of local weather conditions.
2. Winds aloft report.

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3. Local flight schedules of commercial, private and military aircraft flying in vicinity at the time. (Check Canadian activity if close to that border.)
4. Possible releases of testing devices in vicinity sent aloft by Ordnance, Navy, Air Force, Army, Weather Units, Research Organizations or any other.
5. If object contacted earth, obtain soil samples within and without depression or spot where object landed (and then presumably departed) for purpose of making comparison of soils.
6. If object came sufficiently near other aircraft or known objects check surfaces with Geiger counters for possible radioactivity. Make comparisons with other unaffected aircraft objects, etc.
7. Obtain photographs (or original negatives) where available; if not, secure sketches of:
  - a. Object.
  - b. Surrounding terrain where observed.
  - c. Place where it contacted earth (if this happened).
  - d. Maneuvers.
  - e. Formation if objects were more than two.
8. Secure signed statement.
9. Obtain fragments or physical evidence where possible.
10. Was any radio antenna to be observed, i.e., (any projections or extensions that might presumably be construed as such).

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Director of Intelligence, GSUSA  
Chief of Naval Intelligence  
Commandant (INT), United States Coast Guard  
Director, Federal Bureau of Investigation

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DEPARTMENT OF THE AIR FORCE  
HEADQUARTERS UNITED STATES AIR FORCE  
DIRECTORATE OF INTELLIGENCE  
WASHINGTON 25, D. C.

15 February 1949

AIR INTELLIGENCE REQUIREMENTS  
MEMORANDUM NUMBER 4

UNCONVENTIONAL AIRCRAFT

PART I - GENERAL

1. PURPOSE

The purpose of this memorandum is twofold:

- a. To enunciate continuing Air Force requirements for information pertaining to sightings of unconventional aircraft and unidentified flying objects, including the so-called "Flying Discs."
- b. To establish procedures for reporting such information.

2. RESCISSION

Department of the Army Collection Memorandum Number 7, dated 21 January 1948, and letter, CSGID 425.1, dated 25 March 1948, both subject as above, which have been transferred to Air Force agencies for action, are herewith superseded.

3. REPORTING

a. General

- (1) As complete an answer to the requirements enunciated in Part II, as may be procurable, should be dispatched by means of electrical transmission immediately after sightings.
- (2) Supplementary reports should be forwarded as available by the most expeditious means consistent with the importance of the information reported.

b. Major Air Commands (Overseas) and Air Attaches

- (1) Initial and supplementary cabled reports will be transmitted to the Director of Intelligence, Headquarters United States Air Force. Cables will contain the phrase, "Pass to COMGENAMC WRIGHT-PATTERSON AFB, DAYTON, OHIO, ATTN: MCIAXO-3."

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(2) Supplementary written reports, prepared on AF Form 112, will be forwarded to the Director of Intelligence, Headquarters United States Air Force.

(3) Commanding General, Air Materiel Command is authorized direct contact with major Air Commands (overseas) and organizations under their control in connection with the development of information on this subject.

c. Major Air Commands (ZI)

(1) Reports will be forwarded direct to the Commanding General, Air Materiel Command, Wright-Patterson Air Force Base, Dayton, Ohio, Attn: MCIAXO-3 by installations receiving information pertaining to the requirements enunciated in Part II.

(2) Copies of such reports may be supplied the Command Headquarters of the installation concerned.

(3) A copy of all reports sent to Air Materiel Command in accordance with these instructions will be forwarded at the same time to the Director of Intelligence, Headquarters United States Air Force.

(4) Written reports will be submitted on AF Form 112.

(5) Commanding General, Air Materiel Command is authorized direct contact with major Air Commands (ZI) and organizations under their control in connection with the development of information on this subject.

d. Non-Air Force Agencies

(1) Addressees other than those of the United States Air Force are requested to forward reports direct to the Commanding General, Air Materiel Command, Wright-Patterson Air Force Base, Dayton, Ohio, Attn: MCIAXO-3.

(2) In order to reduce the time factor involved in transmission of this type of information it is requested that, wherever communications facilities permit, subordinate elements be authorized to communicate reports direct to the Commanding General, Air Materiel Command.

PART II - REQUIREMENTS

General

1. Date of sighting.
2. Time of sighting (zonal by 24 hr. clock).
3. Where sighted (observer's position):

a. Ground

- (1) City, town.
- (2) Distance and direction from city or town, road, intersection, etc.
- (3) From building (story), yard, etc.
- (4) Map coordinates (if feasible) showing latitude and longitude.

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- b. Air
- (1) Type aircraft, speed, altitude, direction of flight.
  - (2) Distance and direction from city, town or known landmark.
  - (3) Clock position of object from observer's aircraft.
  - (4) Latitude and longitude.
- c. Sea
- (1) Latitude and longitude.
  - (2) Proximity to land. (Name city, country, etc.)
4. Number of objects.
- Formation type (if any), sketch if possible.
5. Observable celestial phenomena or planets that may account for the sighting. (Local facilities or organizations which follow such celestial phenomena should be consulted for such information.)
6. Distance of object from observer.
- a. Laterally or horizontally.
  - b. Angle of elevation from horizon.
  - c. Altitude.
7. Time in sight.
8. Appearance of object.
- a. Color.
  - b. Shape. (Sketch if possible)
  - c. Apparent construction. (Of what material or substance)
  - d. Size.
    - (1) Estimated size.
    - (2) Size as it appeared from observer's view. (Compared to known object)
9. Direction of flight.
10. Tactics or maneuvers.
- Vertical ascent or descent, horizontal, oscillating, fluttering, evasive, aggressive, erratic, etc.
11. Evidence of exhaust.
- a. Color of smoke.
  - b. Length and width.

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- c. Odor (if any).
  - d. Rate of evaporation.
  - e. Does trail vary with sound? (spurts)
12. Effect on clouds.
- a. Opened path thru clouds.
  - b. Forced cloud or mists.
  - c. Reflected on cloud.
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13. Lights.
- a. Reflected or attached.
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14. Support
- a. Wings.
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    - (1) Possibility of fragments.
    - (2) Other physical evidence.
  - b. Faded from view.
  - c. Disappeared behind obstacle.

Relative to the Observer

1. Name of observer.
2. Address.
3. Occupation.
4. Place of business.
  - a. Employer or employee.
5. Pertinent hobbies.
  - a. Is observer amateur astronomer, pilot, engineer, etc.
  - b. Length of time engaged in hobby (experience).
6. Ability to determine:
  - a. Color.
  - b. Speed of moving objects.
  - c. Size at distance.
7. Reliability of observer.
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